

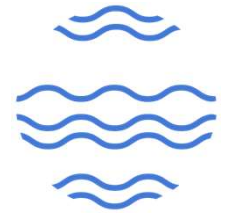


Joint Industry Guideline Checklist

Background and purpose

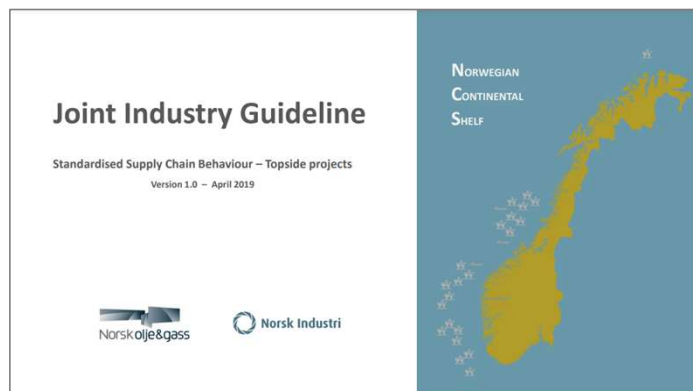


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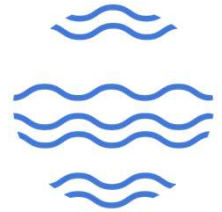
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The [Joint Industry Guideline](#) was published in 2019, with the goal of increasing and implementing Standardised Supply Chain Behaviour across the industry. Since then, various measures have been initiated to enhance the implementation. The following checklist is meant as a tool for companies to early assess and implement key recommendations from the Joint Industry Guideline.

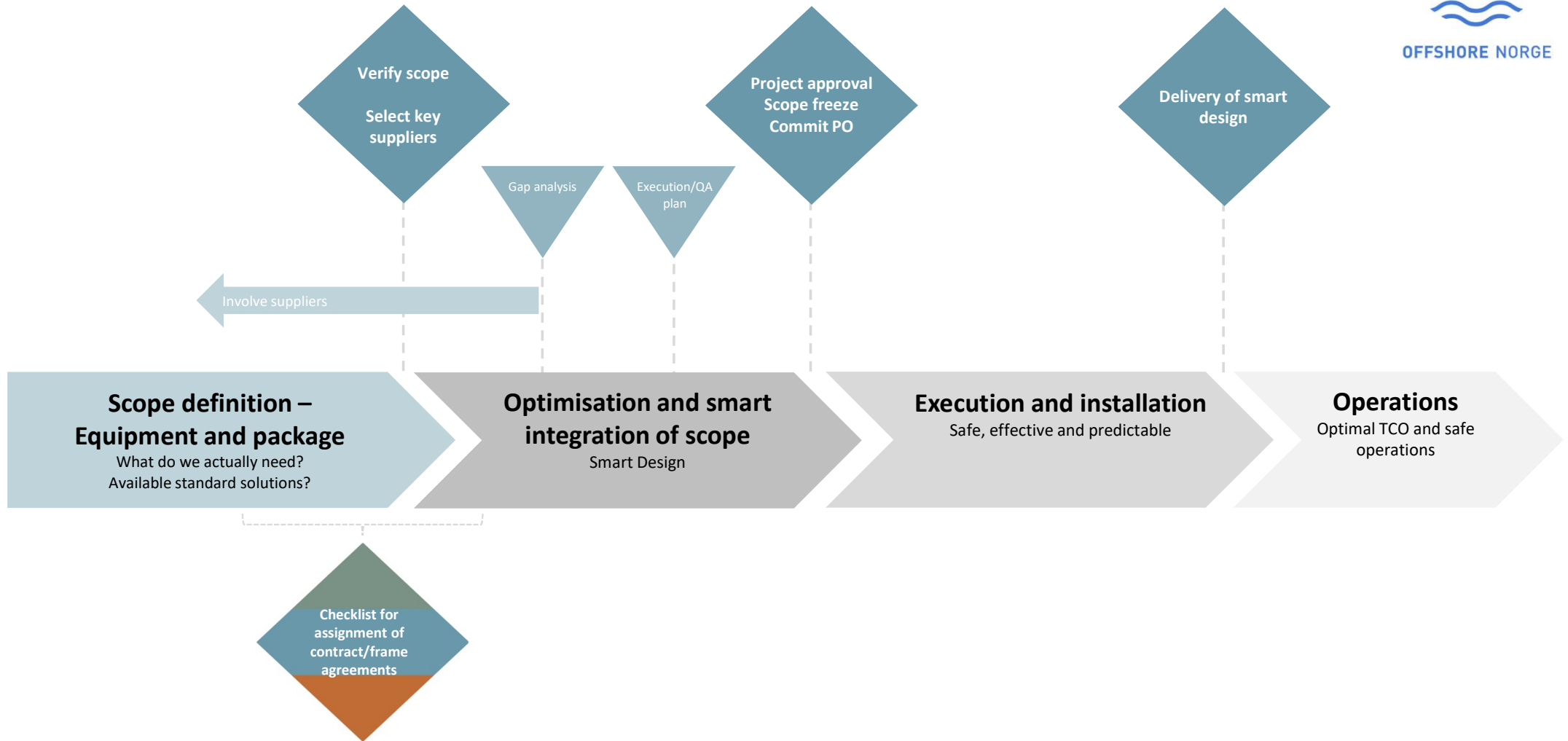


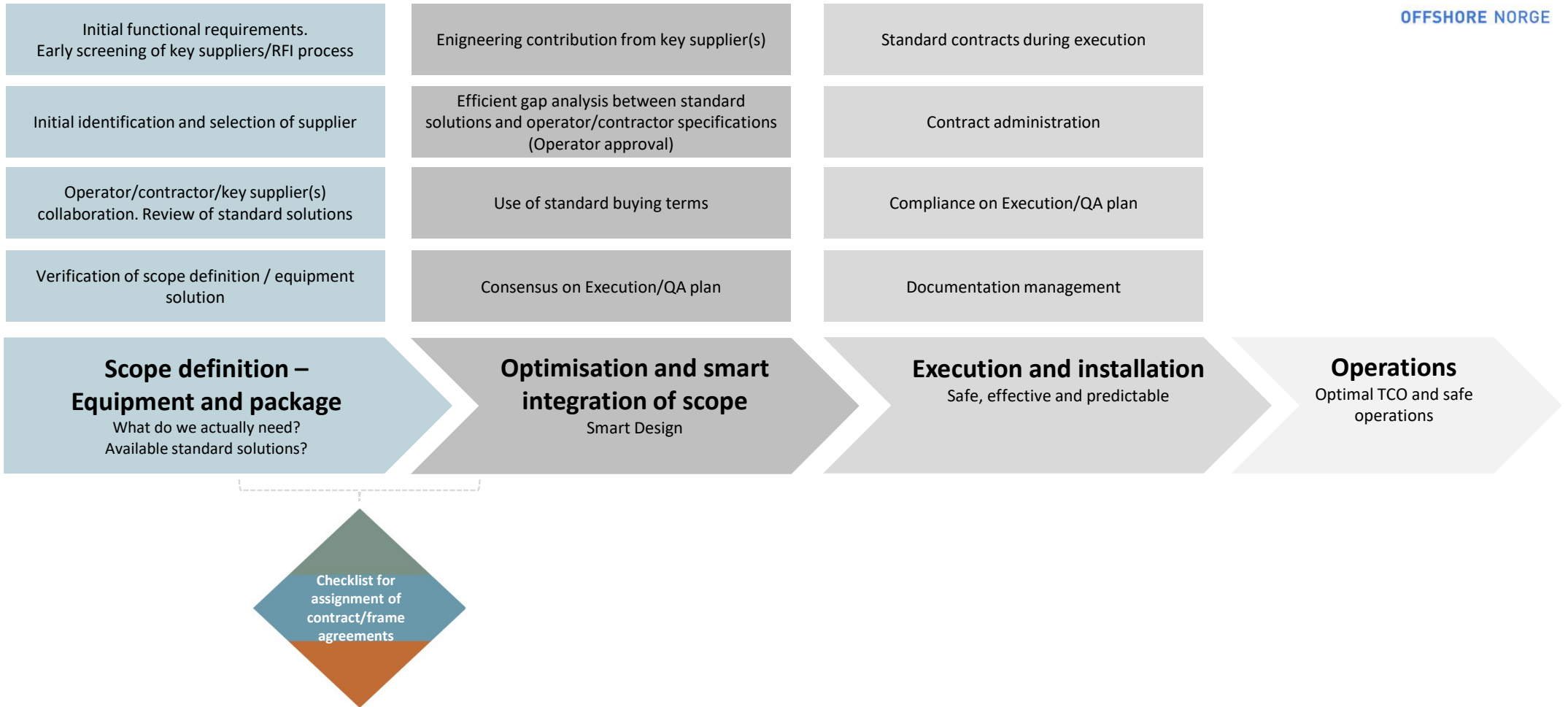


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Scope definition – Equipment and package	Sign ok	Optimisation and smart integration of scope	Sign ok	Execution and installation	Sign ok
<ul style="list-style-type: none"> <input type="checkbox"/> Use Magnet JQS as a source to engage potential suppliers <input type="checkbox"/> Supplier documentation should be submitted, loaded up and validated in EqHub <input type="checkbox"/> Operator should provide functional requirements only, excluding operator specific requirements <input type="checkbox"/> Buyers should ensure an early and compact screening process (RFI process/frame agreement) <ul style="list-style-type: none"> <input type="checkbox"/> If assignment of contract/agreements is considered, utilise checklist for assignment of contracts <input type="checkbox"/> Offered solution should be based on standard equipment, and if available, based on recognised international and industry standard specifications (e.g. ISO, IEC, NORSOK, API, IOGP) <input type="checkbox"/> Seek circular economy solutions and/or low carbon opportunities <input type="checkbox"/> Buyer should select key suppliers, and initiate collaboration, as early as possible <input type="checkbox"/> Define scope and critical requirements as foundation for review of standard solution <input type="checkbox"/> Engineering contribution from key suppliers should be separated from sales activities <input type="checkbox"/> Jointly review standard solutions in a TCO perspective <input type="checkbox"/> Establish preliminary TCO estimate at time of scope selection <input type="checkbox"/> Buyers to agree on proposed equipment solution as a feasible basis for further engineering <input type="checkbox"/> Buyers to agree on preliminary project execution strategy, and conditions for optimisation of solution 		<ul style="list-style-type: none"> <input type="checkbox"/> Include key supplier(s) in operator’s and/or contractor’s team when relevant <input type="checkbox"/> Re-use engineering from other relevant solutions delivered <input type="checkbox"/> Integration and adaption of supplier standard equipment packages should be done on the interfaces or beyond package battery limit <input type="checkbox"/> Opt to compensate key suppliers for early phase engineering contributions where this can improve the overall business case <input type="checkbox"/> Conduct a gap analysis where gaps between buyers specific requirements and industry standard requirements are approved or mitigated. Necessary changes to standard solutions should be based on a TCO cost-benefit approach <input type="checkbox"/> Clarifications towards operations and relevant engineering disciplines should be conducted to ensure operational considerations are accounted for in a TCO perspective <input type="checkbox"/> Establish and agree on a common Execution/QA plan between operator, contractor and key supplier(s) when POs are issued. The following issues should be clearly defined: <ul style="list-style-type: none"> <input type="checkbox"/> Plan for document review, approval and delivery <input type="checkbox"/> Plan for risk based follow-up, reporting and control <input type="checkbox"/> Team integration <input type="checkbox"/> Long Lead Items (LLIs) <input type="checkbox"/> Common drivers and incentives 		<ul style="list-style-type: none"> <input type="checkbox"/> Recognised standard industry contracts should be used (e.g. NF 15/NTK 15/NIB 16). Alignment of risk through the value chain and alignment between frame agreements/contracts. <input type="checkbox"/> During project execution, buyers contract administration should work integrated with project management in accordance with agreed Execution/QA plan <input type="checkbox"/> Comply with the Execution/QA plan that has been agreed. Deviation from the plan may have consequences for project cost and progress <input type="checkbox"/> If no circumstances require otherwise, documentation should be retained at supplier (including Material Record Book), still securing legal rights for operator to control the information through entire lifetime of equipment <input type="checkbox"/> Utilise recognised digital industry platforms (e.g. EqHub) <input type="checkbox"/> Monitor number of revisions of documents 	